

Minutes of meeting at: Staines Rugby Club

6th May 2008

Chairman: Mr Keith Hitchman
Chairman Of Meetings: Mr Christopher Hill
Members Secretary: Mr Ian Dalton
Minutes Secretary: Miss Mel Carter
Treasurer: Mrs Pat Johnston

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Present Present Mick, Ian, Dawn, Pat, Tim, Clive, Jean, Ian, Tonia, Keith, Julie, Colin, Paul and Mel.

Apologies Chris

Matters Arising from Last Meeting:

1. Minutes of last meeting circulated.
2. Road has been completed. The Gate post will be replaced shortly and a new gate to replace the temporary gate provided by the council. It was discussed if the position should be moved further into the site. It was decided unanimously that it should stay in current position.
3. A new post is required, Ian offered to get a post and it was agreed up to £100 was a reasonable price to pay. Ian will get a post & give Keith the receipt.
4. Community Plot. It was suggested that the current plot be released and a new community plot positioned by the nature reserve & pond to combine all in one position. Plot six was originally chosen due to it's location near the car park. The plots by the pond are still registered to David, Keith to approach him to see if he is willing to give them up. The plan is to have raised beds some as a table design that a wheelchair user would be able to access. It would also include a seating area, shed / pavilion. If further funding required Keith has been advised to apply to the council. The plot is to be aimed at older / disabled people rather than children.
5. Ian priced fuel stores as agreed and it was decided to review at a later date.
6. Clean up day was cancelled due to the weather now going to be Sunday 18th May. Keith has not arranged for the Tractor as most jobs it was going to be used for have been completed.
7. Security – No new issues
8. Shipping Container – New container is now on site and cost £550. Keith will provide keys to anyone who wants to use it. The first year will cost £10.00 which includes a £5.00 deposit refundable on surrender.
9. Signs. Pricing for the signs for compost area etc have come in too high (£20-£30 per sign). It was decided we would have temporary signs for the time being. Ian suggested old For Sale boards & Colin suggested printed laminated signs. Decision to be made on clean up day.
10. Carpet - despite being told supplier no longer in business carpet is still being dropped off on site.
11. CIP – The announcement of the replacement for CIP should have been made 02/05/08 however no-one has heard who it is as yet.
12. Renewal of NSALG membership – No-one present had used any facilities in the last year. However in case of any future need it was decided 23 members to join again. Keith to organise.

13. Guidance Lines for Notice Board.
 - A) Plot holders to cover plots not being worked with carpet, plastic etc
 - B) No Parking in the road
 - C) No Parking in the turning circle
 - D) A speed limit of 5 miles per hour
14. Open day is Sunday 1st June to coincide with London sustainability week. Advertising will be in Hounslow Magazine & the Guardian & Some internet sites. The waiting list already has 4 people on it. It was suggested that we invite the Chiswick allotment association to the open day as they already have a community area and may have ideas we can use. Open day to also be used to promote the use of Water Butts, Ian is hopeful he can provide suitable containers to use as Butts. Keith to contact Jen Henson for water Butt grants
15. John's share has fallen through so ½ a plot is available.
16. Keith asked for a volunteer for the B.B.Q Colin offered so Keith & Colin will sort out food etc. There will be a plant exchange, sale of Books & Magazines. A raffle will also take place for free use of the Rotovator & or Strimmer. Mel offered to donate some new books, other prizes will be determined by what we have on the day
17. Wildlife Area. It is hoped that the liner will be available in time for the clean up day so will be something we can complete on the day.
18. Toilet – Walls to be painted & roof completed. It will be complete by the summer, at which time Keith will give training. With the planned use of the community plot it may be necessary to add a wheelchair ramp to the toilet; this is to be discussed further.
19. If grants are available we should apply for one to cover the surfacing of the car park area.
20. Compost – A lorry load of Compost has been purchased in the past for approximately £100 for 4 tons from the council. The charge to plot holders would be £1.50 per barrow which more than covers the cost. Keith to look into this later in the year.

Next meeting date: Tuesday 17th June 7:30pm Staines Rugby Club.